

**YOU MUST PRINT THIS FORM OFF AND HAVE YOUR FAITH LEADER SIGN IT.**

**Part A – Supplementary Information Form for Admission to The Brian Clarke Church of England Academy**

**Part “A” should be completed by the parent or legal guardian (please write in block capitals)**

Surname of child: \_\_\_\_\_

Christian name(s)/Forename(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Parent/Legal Guardian  
telephone number: \_\_\_\_\_

Church/place of worship attended: \_\_\_\_\_

Address of place of worship: \_\_\_\_\_

Dates attended between: \_\_\_\_\_ Faith/Denomination: \_\_\_\_\_

Name of vicar/minister/priest/pastor/elder/leader of worship: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_

**If you have moved into this parish/place of worship within the last two years (i.e. 2019-2021) or attend more than one church/place of worship, please obtain an additional application form(s) for completion with your previous vicar/leader of worship.**

Name of Parent/Legal Guardian: \_\_\_\_\_

Signed: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Date of application: \_\_\_\_\_

### Part B – Supplementary Form for Admission to The Brian Clarke Church of England Academy

#### Part “B” should be completed, signed and dated by the leader of worship.

*It is the responsibility of the parent/legal guardian to ask the leader of worship to complete Part B (please allow time for this as your leader of worship will need to collect information) and then to sign Section C and then return the form to The Admissions Secretary, The Brian Clarke Church of England Academy c/o The Blue Coat School, Egerton Street, Oldham, OL1 3SQ.*

#### **Part B1** relates to Christian children and **Part B2** relates to Children of Other Faith

##### **Part B1 – Christian Children**

Points are awarded for attendance at Christian public worship. “Christian church” means a church which is designed under the Ecumenical Relations Measure 2018, national by the Archbishop of Canterbury and York or locally by the Diocesan Bishop. This includes:

- Member churches of Churches Together in Britain and Ireland;
- Churches affiliated to the Evangelical Alliance;
- Partner churches of Affinity;
- Churches which are members of the Fellowship of Evangelical Churches.

“**Christian worship**” is defined as attendance at one or more of the following:

- Public worship in church or chapel led by an accredited priest/minister/pastor/elder/lay-reader, outside of the school day. Public worship can be on any day of the week;
- Sunday School;
- Messy Church;
- A church youth group/explorers/pathfinders which includes worship (must be approved by the accredited leader of worship).

**Attendance** at public worship at a Christian church by the child and/or one parent/legal guardian is counted over a period of 5 years, from the school year 2016-17. Religious leader to insert number of weekly attendances (Sunday to Saturday) by the child and/or one parent/legal guardian up to a maximum of 39 per year x 5 years maximum (to 31<sup>st</sup> August each year). Due to the impact of the COVID-19 pandemic, attendance at public worship for 2019-20 will only be counted up to 17<sup>th</sup> March 2020. Points will not be awarded for the period from 18<sup>th</sup> March 2020 due to national restrictions imposed on churches and places of worship. The most points awarded for 2019-20 shall be 20. Commitment will be based on previous years’ attendance starting from 2016-17 (School Year 1) to 2019-20 (up to the date specified above). For the avoidance of doubt, whilst we would ordinarily have sought evidence of attendance for the academic year 2020-21, this year will not be counted due to the impact of Covid restrictions.

Total Attendance/Points	Child	One Parent/Legal Guardian
<b>2016-17</b> - 1 <sup>st</sup> September 2016 – 31 <sup>st</sup> August 2017 (max 39 each)		
<b>2017-18</b> – 1 <sup>st</sup> September 2017 – 31 <sup>st</sup> August 2018 (max 39 each)		
<b>2018-19</b> – 1 <sup>st</sup> September 2018 – 31 <sup>st</sup> August 2019 (max 39 each)		
<b>2019-20</b> – 1 <sup>st</sup> September 2019 – 17 <sup>th</sup> March 2020 (max 20 each)		

#### To be signed by the vicar, minister, priest, pastor, elder or superintendent

I confirm that the attendance stated above is correct:

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

Position in Church/Place of worship: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Address of Church/Place of worship: \_\_\_\_\_

\_\_\_\_\_ Contact Tel No\*\*: \_\_\_\_\_

**\*\* The Admissions Authority will conduct checks by contacting the leaders of worship to ensure the allocation of faith places process is transparent, robust and fair for all**

# The Brian Clarke Church of England Academy

## Supplementary Application for Admission for September 2022

### Part B2 – Children of Other Faiths within the Interfaith Network

Leader of worship to confirm that the child is a member of the faith.

I confirm that the applicant is a member of the faith:

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

Position in Church/Place of worship: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Address of Church/Place of worship: \_\_\_\_\_

\_\_\_\_\_ Contact Tel No\*\*: \_\_\_\_\_

**Faith: (please tick one box)**

☐

Buddhism

☐

Hinduism

☐

Islam

☐

Judaism

☐

Sikhism

**\*\* The Admissions Authority will conduct checks by contacting the leaders of worship to ensure the allocation of faith places process is transparent, robust and fair for all**

### Part C – Exceptional Circumstances

If you feel that there are exceptional circumstances that have limited or prevented attendance at public worship with a parent or guardian, please complete and return this section. Further information about exceptional circumstances can be found in the Admissions Policy. If exceptional circumstances do not apply, please leave this section blank.

If you have completed this section, please submit your application together with any relevant information and/or evidence including, but not limited to:

- medical reports or letters;
- reports or letters from social care professionals;
- statements from clergy or religious leaders setting out attendance with an alternative family member and/or friend.

In this section, exceptional circumstance means:

- not of a trivial or moderate nature, such that can be foreseen and be reasonably expected as part of day-to-day life;
- must have a substantial detrimental impact on the child's ability to demonstrate a commitment to the faith through attendance at public worship with a parent or guardian;
- must be the cause of the limit and/or prevention of attendance at public worship with a parent or guardian; and
- must render attendance at public worship with a parent or guardian unachievable.

Exceptional Circumstances	Whether a commitment to the faith would have been demonstrated by attendance at public worship with a parent or guardian, <i>but for</i> the exceptional circumstance.
Please tick <input type="checkbox"/>	<u>What is the Exceptional Circumstance?</u> Please tick all relevant options: <input type="checkbox"/> Serious illness of a parent and/or guardian <input type="checkbox"/> Death of a parent and/or guardian <input type="checkbox"/> Serious illness of a sibling and/or close relative requiring care from a parent and/or guardian

☐ Other (please specify)

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What date did the Exceptional Circumstance occur and/or begin, and if applicable, the date it ended.

Date of occurrence and/or start date: 

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Date the exceptional circumstance ended: 

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Is the Exceptional Circumstance ongoing?

☐ Yes ☐ No

Are there any other factors or circumstances limiting and/or preventing attendance at public worship with a parent or guardian?

☐ Yes ☐ No

If 'Yes', please specify:

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Please set out in as much detail as possible:

- the exceptional circumstance;
- how this has had a detrimental impact on the child's ability to demonstrate a commitment to the faith through attendance at public worship with a parent or guardian;
- how this has rendered attendance at public worship with a parent or guardian unachievable;
- any alternative attendance at public worship, for example, attendance with family member or friend.

**Religious leader to sign to attest that the child has previously demonstrated commitment to the faith by attendance at public worship with one parent/legal guardian before the occurrence of the exceptional circumstance**

**Religious leader to sign:**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Position in Place of Worship: \_\_\_\_\_

Name of Place of Worship: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**\*\*NB: ALL PARENTS/LEGAL GUARDIANS MUST NOW SIGN THE FINAL PAGE (SEE OVERLEAF)\*\***

**Part D – To be completed by all parents/legal guardians**

I apply for a place for my child at The Brian Clarke Church of England Academy for September 2022. I have **seen and agreed** the above:

Name of parent/legal guardian: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime telephone contact number: \_\_\_\_\_

Email(s) of parent(s)/legal guardian(s): \_\_\_\_\_

It is the ***parent's/legal guardian's responsibility***, when Part B has been completed, to send the form to the address below. We will acknowledge receipt of all applications:

**The Admissions Secretary  
The Brian Clarke Church of England Academy  
c/o Blue Coat C.E. School  
Egerton Street  
Oldham, OL1 3SQ**

**Supplementary Forms must be received by the school by the closing date of 10<sup>th</sup> December 2021**



THE  
**BRIAN CLARKE**  
CHURCH OF ENGLAND ACADEMY