



THE
BRIAN CLARKE
CHURCH OF ENGLAND ACADEMY

WELCOME

Year 7 Parents' Information Evening

LUCEAT
LUX VESTRA

22nd September 2022



MISSION STATEMENT

Ambition
Excellence
Community





THE BRIAN CLARKE
CHURCH OF ENGLAND ACADEMY



Year 7 Parents' Information Evening

Welcome

Mrs Ash, Headteacher

Culture, Expectations, Communications and Co-Curricular

Mrs Skillings, Deputy Headteacher

Attendance & Punctuality

Mr Wild, Senior Pastoral Officer

Pastoral Support

Miss Robinson, Head of Year 7

Targeted Literacy and Numeracy Meeting

Miss Bezer Mrs Robinson Mr
Stringer

Culture, Expectations and Routines

We want all our students to be everything they can be and everything they are meant to be – to be able to live life in all its fullness (John 10.10)

At Brian Clarke, students will learn in a calm, well-ordered, safe and happy community; where teachers can teach without interruption, students can learn without interruption, people are listened to and the whole community can flourish.

High standards of behaviour are expected, always modelled and promoted both during the school day and beyond the school gates.



Culture, Expectations and Routines

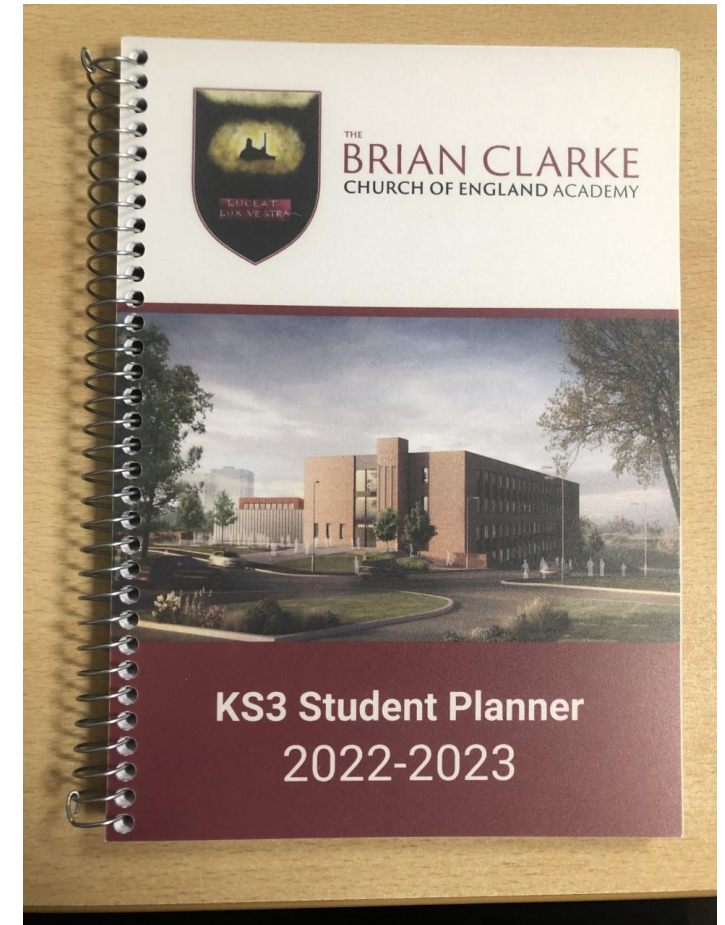
Student Line-Up

- Morning (8:10am)
- End of break before going to Lesson 3
- End of lunch before going to Form time



Equipment Checks

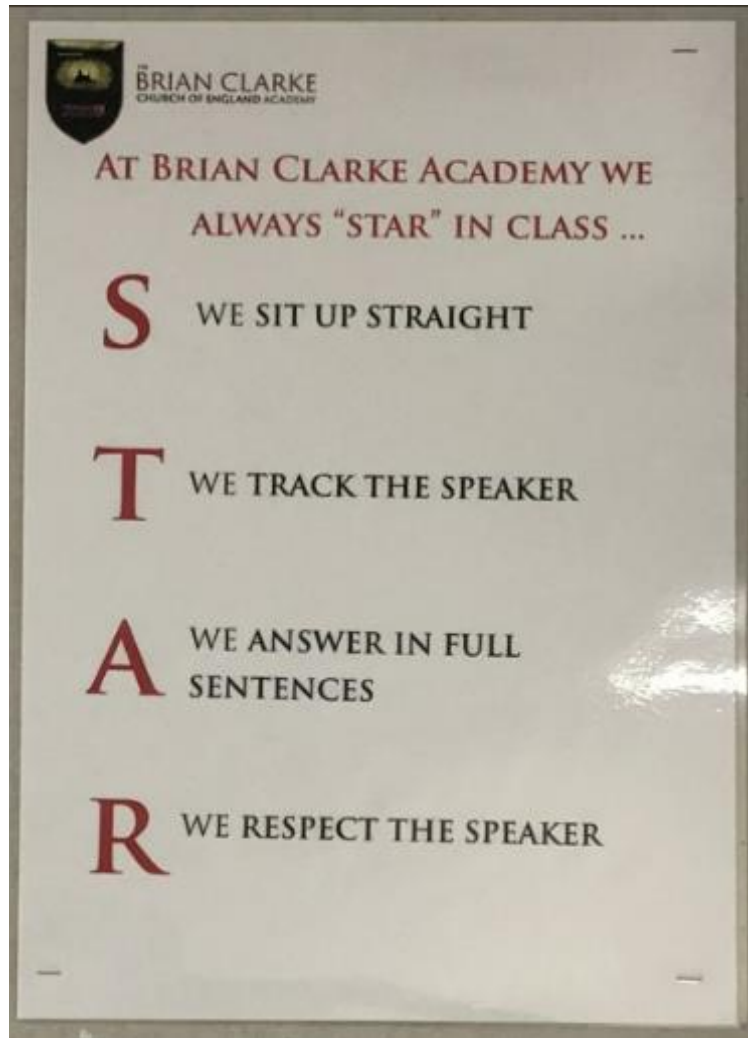
- Students are expected to be fully equipped each day
- Students must have a pencil case: Black Pen, Pencil, Ruler, Rubber, Protractor, Sharpener, Calculator, School Planner
- Students need to wear full PE kit (including jogging bottoms) each day that they have PE on their timetable
- Uniform card – kept in pencil case



 BRIAN CLARKE CHURCH OF ENGLAND ACADEMY UNIFORM CARD		
UNIFORM STANDARDS As well as adhering to 'common' uniform the following standards apply whilst wearing school uniform. Other than a white shirt no jewellery including piercings are permitted. No make-up, hair extensions, false nails, or nail varnish. Shirts tucked in. Blouses on. Top buttons fastened. Skirts should not be rolled up. Overalls worn off inside the building. Hair tied back.		
CONSEQUENCES 2 signatures on the uniform card will result in an automatic 30 minute detention with the HOD. Failure to produce a uniform card will result in a 30-minute same day detention with the HOD. Lost or damaged cards must be reported to the Form Tutor First thing in the morning.		
UNIFORM STANDARD CARD NAME: HOME DATE: TUTOR SIGNATURE:	BRIAN CLARKE CHURCH OF ENGLAND ACADEMY	FORM TUTOR SIGNATURE & ENTERED ONTO BROWSER:
DATE & STAFF SIGNATURE	DATE & STAFF SIGNATURE	



STAR – IN CLASS EXPECTATIONS



Why do we do it?

S – Sit up *it helps students to pay attention*

T – Track the Speaker *to show other people that their ideas matter.*

A – Answer in full sentences *to make a clear point.*

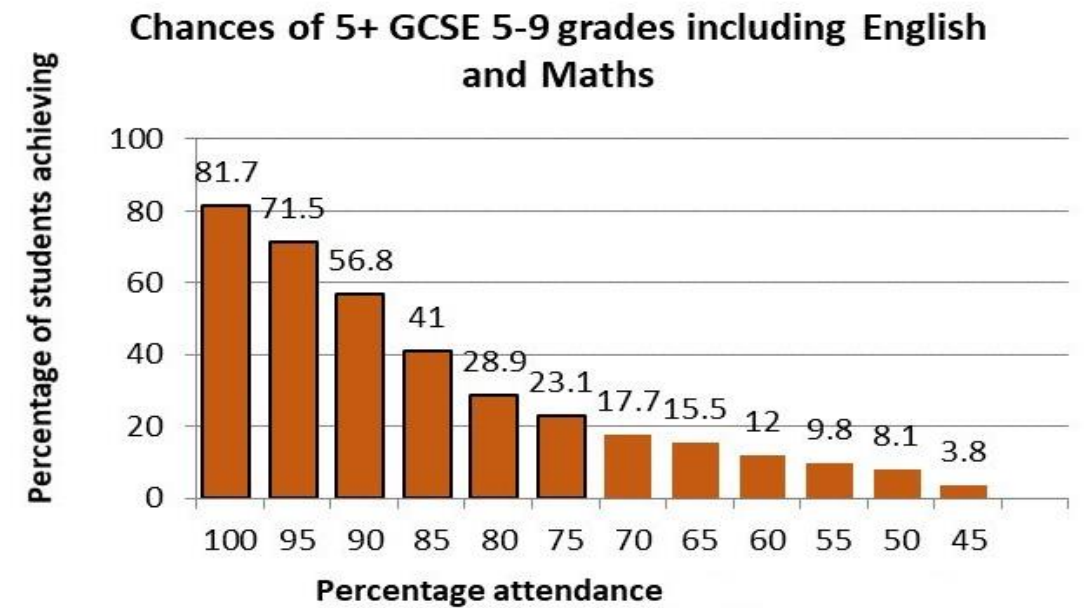
R – Respect others in the classroom

ATTENDANCE AT BRIAN CLARKE

The target attendance figure for all students is **100%** attendance at school.

- At Brian Clarke we **reward excellent attendance and punctuality through our celebration assemblies, and letters home.**
- Through the **MyChildAtSchool (MCAS) App**, parents/carers are able to monitor their child's attendance and punctuality **on a daily basis.**

WHY IS GOOD ATTENDANCE IMPORTANT?



ATTENDANCE AT BRIAN CLARKE

Poor attendance = missed lesson time

Poor attendance = less progress, lower academic outcomes and decreased opportunities at Post 16 and beyond

Attendance during one school year	Equivalent days	Equivalent session	Equivalent weeks	Equivalent lessons missed
95%	9 days	18 sessions	2 weeks	54 lessons
90%	19 days	38 sessions	4 weeks	114 lessons
85%	29 days	58 sessions	6 weeks	174 lessons
80%	38 days	72 sessions	8 weeks	228 lessons
75%	48 days	96 sessions	10 weeks	288 lessons
70%	57 days	114 sessions	11.5 weeks	342 lessons
65%	67 days	134 sessions	13.5 weeks	402 lessons

REPORTING ABSENCE AT BRIAN CLARKE

- When a student is absent for example because of illness, **parents/carers must telephone the school that same morning before 8.10am**. Parents/carers need to report the absence to the **Senior Pastoral Officer**.
- If the **absence exceeds five days** supporting **medical evidence** is required.
- If the parent/carer has a **planned absence** e.g. an older sibling's graduation or a family wedding, they must put their **request in writing** to our Headteacher
- Only emergency appointments for dentists, opticians and doctors should be made during school hours. **Routine appointments should be made out of school hours. Evidence for any appointment will always be asked for and brought into school prior to the event.**

TERM TIME HOLIDAYS

- Holidays must not be taken during term time
- Parents who take their children on holiday without permission will incur unauthorised absence for their child
- Fixed Penalty Notices (fines) for term time holidays of 5 days or more

September 2022	October 2022	November 2022	December 2022
Su Mo Tu We Th Fr Sa 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
January 2023	February 2023	March 2023	April 2023
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May 2023	June 2023	July 2023	August 2023
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

PUNCTUALITY

- We expect that **all students are on site no later than 8:10** (or earlier if they have intervention) so they can be prepared and organised for the day
- Breakfast club is open in the restaurant from 7:45 (free porridge)
- **Lateness results in a same day detention** in line with the behaviour policy.
- If a student's lateness becomes habitual we will ask parents to attend an Attendance and Punctuality Panel.
- Fixed Penalty fines will also be used when students are persistently late.



PERSISTENT ABSENTEEISM (BELOW 90%)

•Any student who has an overall attendance of **below 90%** is considered to be in the persistent absence category.

•**Any student who is PA will be monitored and put on an action plan.** This involves meetings with parents and home visits

Green No concerns 97% +	Intervention Praised for punctuality and good attendance
Yellow Concern 95%-96.9% 8-10 days	Intervention Form tutor to contact home to discuss strategies for improving attendance or supporting students if their absence is unavoidable Followed up in writing by Senior Pastoral Officer (SPO) Head of Year and Senior Pastoral Officer monitor attendance for 1 month
Amber Risk of underachievement and safeguarding concerns 93% - 94.9% 10-14 days	Intervention Parents/carers and student invited in for a meeting with Head of Year and Senior Pastoral Office / Attendance Officer to examine reasons for absences. Attendance targets set and strategies agreed between home and school to ensure met. Followed up in writing by SPO/ Attendance Officer If attendance improves this will be celebrated.
Red Extreme risk of underachievement and safeguarding concerns Below 92.9% 14+ days	Intervention Parents/carers and student invited into school to attend an Attendance Panel consisting of the Deputy Headteacher, SPO/Attendance Officer and a representative from LA Education and Attendance Service. If poor attendance is not for medical reasons (there is no medical evidence) the following are considered: <ul style="list-style-type: none"> • Fast Track to attendance intensive support programme signed and agreed by home and school • Enforcement. If parents fail to ensure their child attends regularly the school will work with the Education and Attendance Service to explore legal methods of enforcing school attendance including penalty notice/prosecution.

ROLES AND RESPONSIBILITIES

All stakeholders play a vital role in ensuring students are attending school regularly and are punctual to school.

	Role and Responsibility
Students	Attend school every day unless prevented by a specified illness or unavoidable circumstance. Be punctual to school and to lessons. Inform their tutor in advance if there are any reasons which might prevent them from coming into school. Follow the correct procedure for informing a member of staff if they begin to feel unwell during the school day/need to leave site.
Parents	Provide the school with up-to-date home and emergency contact details. Ensure your child attends school every day and turns up on time. Contact the Senior Pastoral Officer for your child's year group on the first and each subsequent day of absence, unless a definite return date is known. Contact the school whenever any problems occur that may affect your child's attendance or performance in school. Cooperate with the school if your child's attendance or punctuality is unsatisfactory.
Tutors	Keep an accurate attendance register. Praise students for punctuality and good attendance. Liaise with students, parents, the Senior Pastoral or Educational Welfare Officer as appropriate in matters relating to attendance.
Senior Pastoral Officer	Ensures all student absences are correctly logged on the attendance registers (in conjunction with the tutor and class teacher) for the Year group to which they are assigned. To be the initial point of contact for parents reporting an absence for the relevant year group. Provides early contact with parents when a student fails to attend school without providing a good reason. To maintain an overview of the attendance of the students in their year group and provides timely reports for tutors, the Head of Year and Senior Leadership Team. Praise and celebrate attendance and punctuality through the school's rewards systems and celebration assemblies for their year group. To offer appropriate support around improving attendance in relation to the school's traffic light system for students in their year group.
Head of Year	Maintains an overview of the attendance of the students in their year group and communicates matters of attendance and punctuality to tutors. Praises and celebrates attendance and punctuality through the school's rewards systems and celebration assemblies for their year group. Offers appropriate support around improving attendance in relation to the school's traffic light system for students in their year group.
Attendance Officer	Oversees whole school attendance and punctuality. Advises the school on strategies to promote the regular attendance of all students and assist with the implementation of agreed strategies. Updates school records, analyses attendance data and provide reports to the senior leadership team and other professionals. Offers appropriate support around improving attendance in relation to the school's traffic light system for students across school. Makes contact with the families in response to allocated referrals through home visits and/or meetings in school. Liaises with the Education Welfare Officer. Prepares the appropriate paperwork and present information as required to enable the school to meet its obligations and statutory responsibilities. This will include requesting penalty fine notices, and, if appropriate, the completion of Early Help referrals.
Headteacher	Ensures the policy is implemented consistently across the school and for monitoring school level absence data. The Headteacher also supports other staff in monitoring attendance and the issuing of fixed penalty notices where necessary.
Governors	Monitors attendance data on a termly basis and holds the Headteacher to account for the implementation of this policy.

Parents	<p>Provide the school with up-to-date home and emergency contact details.</p> <p>Ensure your child attends school every day and turns up on time.</p> <p>Contact the Senior Pastoral Officer for your child's year group on the first and each subsequent day of absence, unless a definite return date is known.</p> <p>Contact the school whenever any problems occur that may affect your child's attendance or performance in school.</p> <p>Cooperate with the school if your child's attendance or punctuality is unsatisfactory.</p>
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Learning Platform SharePoint

Learning platform
Has access to the full
curriculum

Quick links function.

The screenshot shows a SharePoint site for Brian Clarke Academy. The browser address bar displays 'https://bluecoat.org.sharepoint.com/sites/bca-Home'. The site header includes the Cranmer Education Trust logo and a search bar. Below the header, there is a navigation menu with 'Home', 'Documents', 'Pages', and 'Site contents'. The main content area features a large red banner with the text 'Brian Clarke Academy' and 'Good morning Lewis Carlon'. Below the banner, there are quick links to 'OneDrive', 'My Classes', and 'My Assignments'. A 'Quick Resources' section contains four tiles: 'Office 365' (with a red arrow pointing to it), 'Sparx Maths', 'CO-CURRICULAR TIMETABLE', and 'Restaurant Menu'. Each tile has a corresponding icon and a small text label below it.

Learning Platform

When logged in pupil will see this as there main menu in SharePoint.

They are currently learning how to access this in their computing lessons.

From here they can access the 'Mega Menu' by clicking the three bar tab at the top left.

The screenshot shows the SharePoint home page for Brian Clarke Academy. The browser address bar displays 'https://bluecoatorg.sharepoint.com/sites/bca-Home'. The page header includes the Cranmer Education Trust logo and a search bar. The main content area has a red background with the text 'Brian Clarke Academy' and 'Good morning Lewis Carlon'. Below this is a navigation bar with 'OneDrive', 'My Classes', and 'My Assignments'. The 'Quick Resources' section contains four tiles: 'Office 365' (Microsoft 365), 'Sparx Maths' (Sparx Maths), 'CO-CURRICULAR TIMETABLE' (Co-Curricular Timetable), and 'Restaurant Menu' (Restaurant Menu). A red arrow points to the three-bar menu icon in the top left corner.

Learning Platform

From here students can access their lesson resources by selecting either the subject name or their class name.

The quickest way is via the subject name.

Latest News: A Message From Allison - The Brian Clarke Church of England Academy

20 September 2022

Brian Clarke CoE Academy Home Documents Pages Site contents

Brian Clarke Academy

Good morning Lewis Carlon

OneDrive → My Classes → My Assignments →

Learning Platform

From here students just need to click on the 'Student Resource' folder.

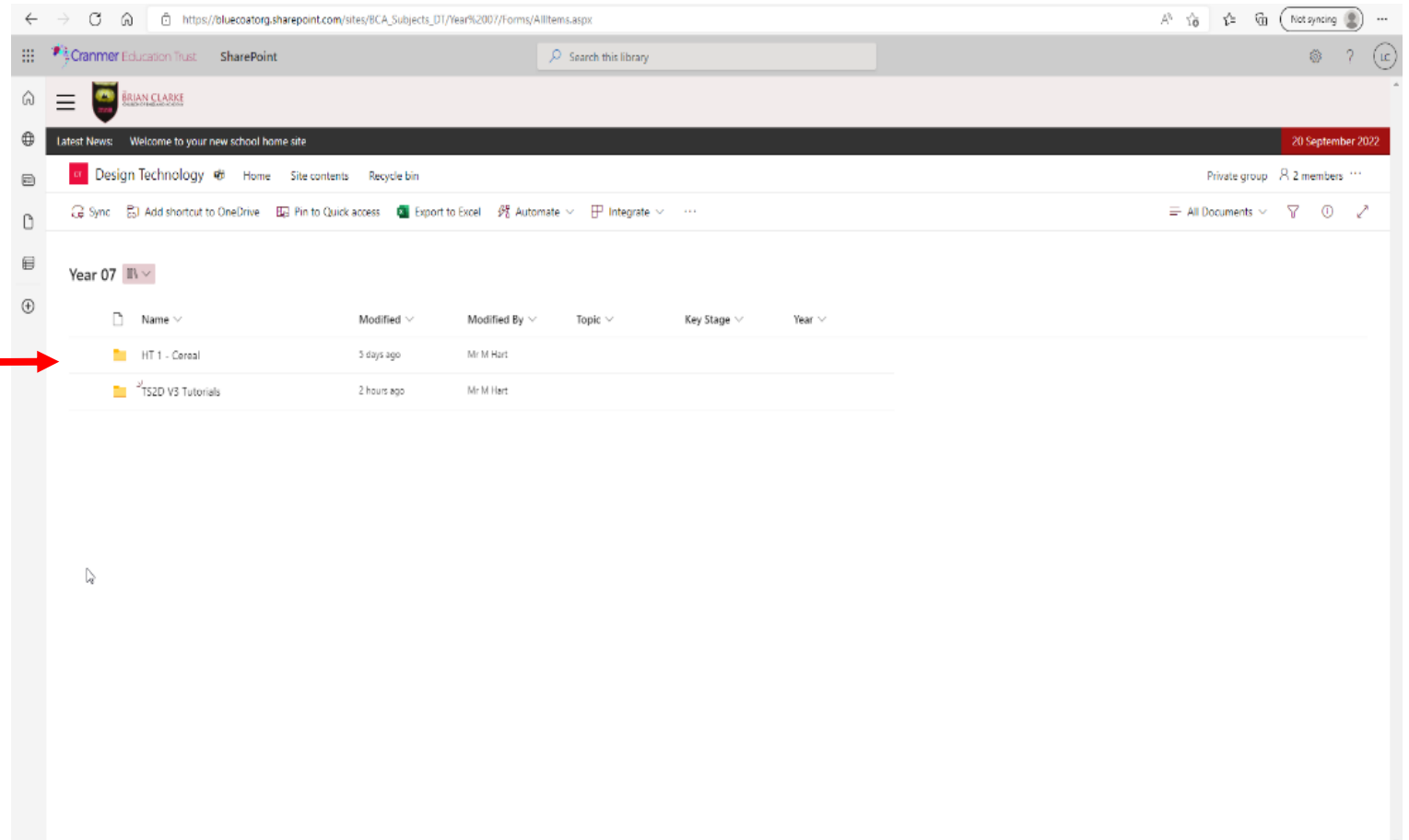
The screenshot shows a SharePoint page for 'Design Technology' with the following elements:

- Header:** Cranmer Education Trust SharePoint, Search bar, and user profile 'LC'.
- Navigation:** Home, Site contents, Recycle bin, Private group, 2 members.
- Main Content:**
 - Student Resources:** A large red square with the number '7' and 'Year 07' below it.
 - Other Resources:** A red square with a white recycling bin icon and 'Recycle Bin' below it.
- Right Column:**
 - News:** No news posts are available right now. Check back later to see the latest... now.
 - My Class Teams for Design Technology:** Last updated: 11:12:40. Design Technology 7b-D15 2022 BCA. Pages 1. Powered by Cloud Design Box.
- Footer:** My Assignments for Design Technology. Last updated: No assignments found. Pages 1.

Learning Platform

Then click on the appropriate resource folder.

For example, HT1 Cereal Design



Learning Platform

Then simply open the lesson resource they want to look at.

This could be a previous lesson they would like to revisit.

The screenshot shows a SharePoint library interface for 'Design Technology'. The breadcrumb path is 'Year 07 > HT 1 - Cereal'. The library contains a list of documents, all modified 5 days ago by Mr M Hart. A red arrow points from the text box on the left to the 'Lesson 4 - Layout Nets.pptx' document.

Name	Modified	Modified By	Topic	Key Stage	Year
Curriculum Map Y7 DT.docx	5 days ago	Mr M Hart			
Lesson 1 - Product Analysis & Design Brief.pptx	5 days ago	Mr M Hart			
Lesson 2 - Name & Font Design.pptx	5 days ago	Mr M Hart			
Lesson 3 - Image Design.pptx	5 days ago	Mr M Hart			
Lesson 4 - Layout Nets.pptx	5 days ago	Mr M Hart			
Lesson 5 - Net Cutting & Assembly.pptx	5 days ago	Mr M Hart			
Lesson 6 - 3D Presentation.pptx	5 days ago	Mr M Hart			
Project 1 - Cereal Box Design Booklet.docx	5 days ago	Mr M Hart			

From here they can review the lesson content in a 'Read Only' format.

For changing/Filing resources in on the computer, they will need to download the document onto their computer and/or OneDrive. This again is being shown to the students in their computing lessons.

Lesson 1 - Product Analysis & Design Brief - Read-Only - Last Modified: Thu at 15:09

Do Now Activity – Healthy Cereals

On the paper, write down what you had for breakfast. Did it contain any of your 5 a day?

<https://www.youtube.com/watch?v=f2BbHiB75sY> (Jamie Oliver, 2 mins)
Answer the following questions after watching the short video.

1) How many different cereals does he have on the table?	5
2) How many grams of dried fruit make one of your 5 a day?	30g
3) What cereal did Jamie eat as a kid?	Weetabix
4) What are Bran flakes high in?	Fibre

LUCEAT LUX VESTRA - LET YOUR LIGHT SHINE

Cranmer Education Trust

Homework

Homework club: Monday – Thursday 2:30-3:30pm, BCA1



The Co-Curricular Offer

Co Curricula Offer



The Co-Curricular Offer

THE BRIAN CLARKE
CHURCH OF ENGLAND ACADEMY

Co-Curricular Club-Summer Term 1

Mon	CODE BCA4 (JST) 	DRAMA BCA3 (JSM/RDI) 	FOOTBALL BCA8/9 (MBR/AHA) 	SIGN LANGUAGE BCA6 (FBR) 	FORENSICS BCA2 (GNU) 	TOUCH / TAG RUGBY -BCA8/9 (JCO)
Tues	BCA NEWSPAPER BCA7/4 (AHU) 	CULTURE BCA5 (CWO) 	NETBALL BCA6/8 (AHA) 	TABLE TENNIS BCA6 /8 (MBR) 	MATHS CHALLENGE BCA9 (EGA) 	
Wed	CAD/CAM BCA4 (MHA) 	CREATIVE WRITING BCA7(AHU) 	FORENSICS BCA2 (GNU) 	MATHS CHALLENGE BCA9 (EGA) 	MULTI SPORT BCA6/8 (AHA) 	
Thur	CAD/CAM BCA4 (MHA) 	CHOIR / MUSIC BCA3 JSM 	DEBATE BCA8 (RDI) 	Ecology BCA6 (FBR) 		

Parents and Carers:

If you collect your child from school, please do so away from the main gates.

It is very dangerous with students coming out if parents/carers are blocking the path; this presents us with a serious safeguarding concern.


Thank you in advance for your support.

Importance of reading communications

- MCAS – behaviour and achievements, clubs, attendance, timetable
- Emails
- Occasional in-touch messages (rare circumstances where we need to communicate)

Communications and Information

My Child At School



PARENT LOGIN

School ID

Username

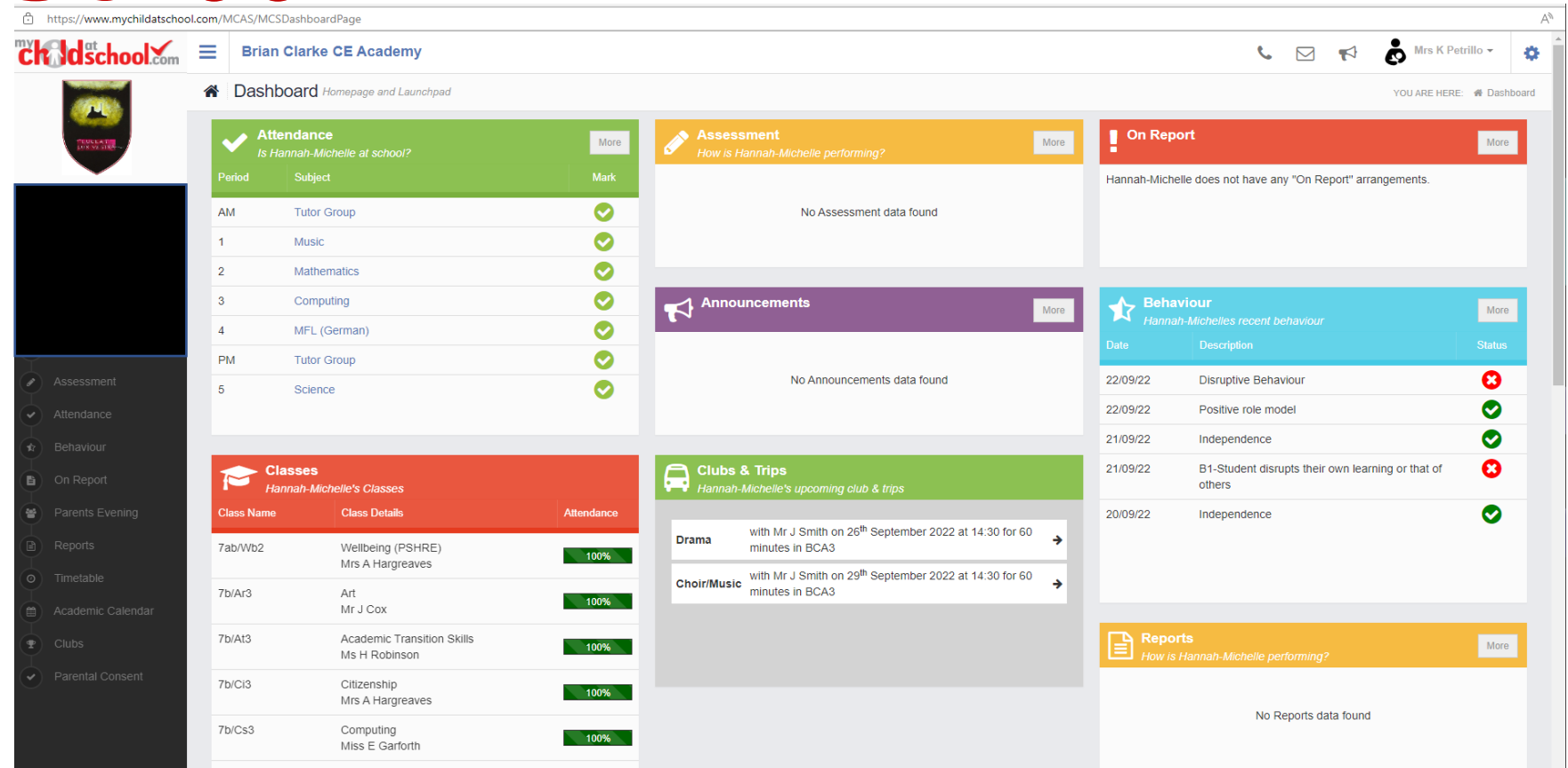
Password

Remember School ID and Username

[Forgotten Login Details?](#)
[Redeem Invitation Code?](#)

Login

v5.2021.8168.35583 Powered by **Bromcom**



https://www.mychildatschool.com/MCAS/MCSDashboardPage

my child at school.com Brian Clarke CE Academy

Dashboard Homepage and Launchpad

YOU ARE HERE: Dashboard

Attendance

Is Hannah-Michelle at school?

Period	Subject	Mark
AM	Tutor Group	✓
1	Music	✓
2	Mathematics	✓
3	Computing	✓
4	MFL (German)	✓
PM	Tutor Group	✓
5	Science	✓

Assessment

How is Hannah-Michelle performing?

No Assessment data found

On Report

Hannah-Michelle does not have any "On Report" arrangements.

Announcements

No Announcements data found

Classes

Hannah-Michelle's Classes

Class Name	Class Details	Attendance
7ab/Wb2	Wellbeing (PSHRE) Mrs A Hargreaves	100%
7b/Ar3	Art Mr J Cox	100%
7b/At3	Academic Transition Skills Ms H Robinson	100%
7b/Ci3	Citizenship Mrs A Hargreaves	100%
7b/Cs3	Computing Miss E Garforth	100%

Clubs & Trips

Hannah-Michelle's upcoming club & trips

- Drama with Mr J Smith on 26th September 2022 at 14:30 for 60 minutes in BCA3
- Choir/Music with Mr J Smith on 29th September 2022 at 14:30 for 60 minutes in BCA3

Behaviour

Hannah-Michelle's recent behaviour

Date	Description	Status
22/09/22	Disruptive Behaviour	✗
22/09/22	Positive role model	✓
21/09/22	Independence	✓
21/09/22	B1-Student disrupts their own learning or that of others	✗
20/09/22	Independence	✓

Reports

How is Hannah-Michelle performing?

No Reports data found

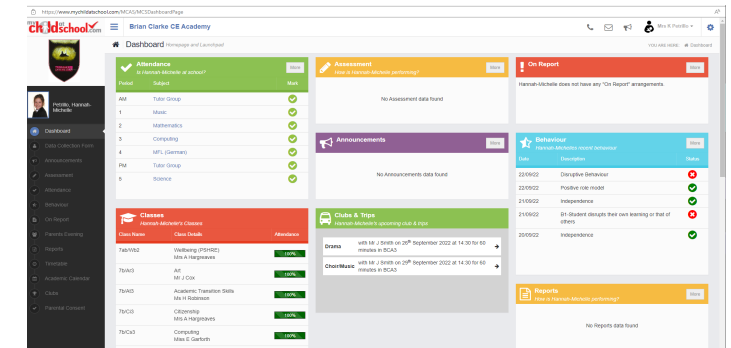
- Assessment
- Attendance
- Behaviour
- On Report
- Parents Evening
- Reports
- Timetable
- Academic Calendar
- Clubs
- Parental Consent

Reporting on your child's progress



MyChildAtSchool (MCAS) allows you to see the day-to-day progress of your child

- Timetable
- Rewards
- Behavioural events
- Attendance
- Clubs



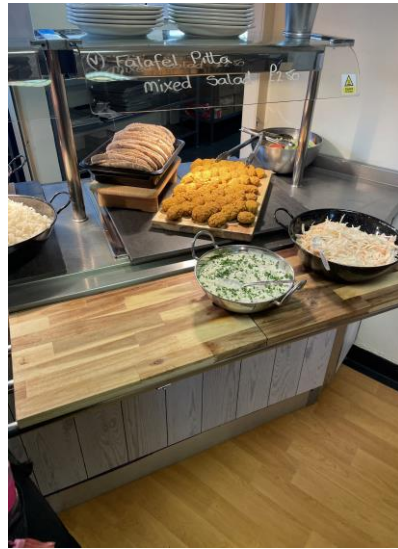
It also documents all of the communications sent from school

Reporting on your child's progress

Written Reports	Parents'/ Carers' Evenings
21st October – Standards Only – learning behaviours	November 9th – Form Tutor Parents' Evening
27th January – Progress in relationship to learning the curriculum and standards	February 8th – Subject Parents' Evening
23rd June – Progress in relationship to learning the curriculum and standards	

Suggestions and enquiries

- Please pass on suggestions and comments to info@brian-clarke.org



Miss Robinson

Head of Year 7

PASTORAL CARE and ACHIEVEMENT FOR ALL



FORM GROUP

FORM TUTOR

HEAD OF YEAR

SENIOR PASTORAL OFFICER

DEPUTY HEAD

TEACHING ASSISTANTS

SENDCo & DESIGNATED TEACHER FOR LAC

LEARNING MENTOR



THE HOUSE SYSTEM

Heron



Orme



Elm



SCHOOL VALUES

ACHEIVEMENT

INDUSTRY

CHARACTER

THE BRIAN CLARKE
CHURCH OF ENGLAND ACADEMY



THE HOUSE SYSTEM – what is it?



Heron

The house system helps to instil a desire to join in, have fun and make a contribution to Brian Clarke and the wider **community**.

Each house will have an annual charity (the house decides).

There will be inter house competitions (6) throughout the year and House Points will be awarded.

The house which gains the most points at the end of the year will be presented with the House Cup in a commemorative ceremony



Orme

Each form group will democratically elect a Form Captain and Vice Captain who will as well as representing their form will also represent their house on the fortnightly House Council meeting.

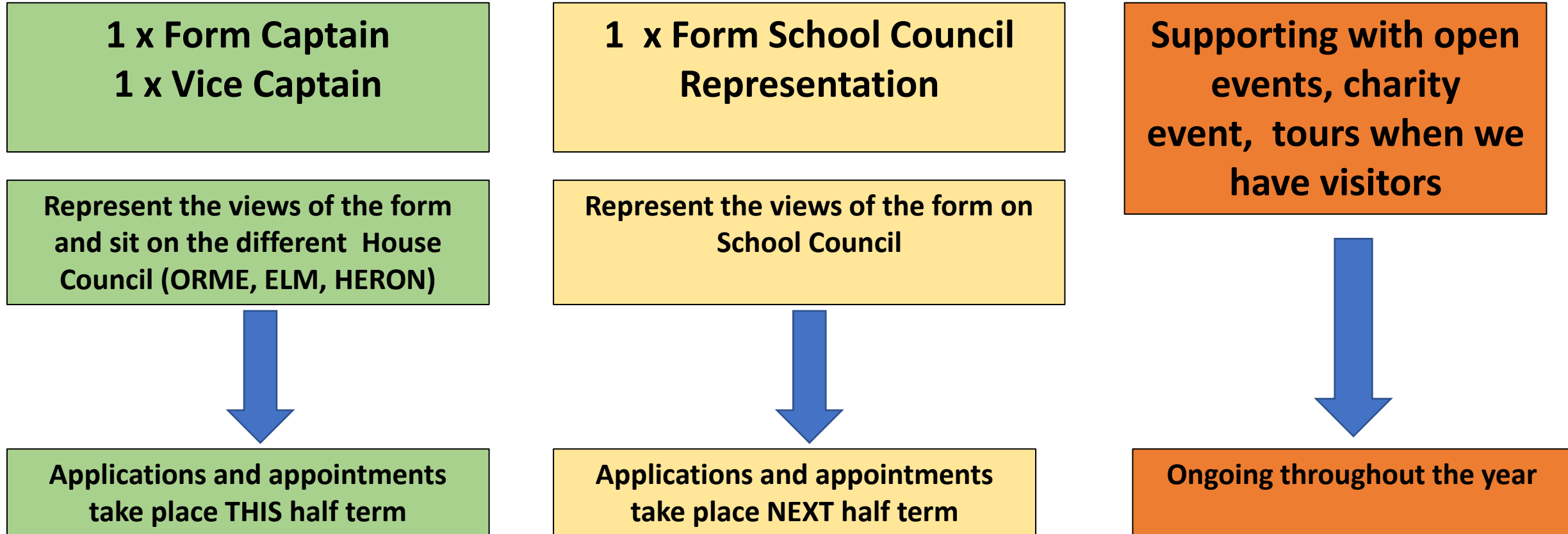


Elm

What are the events going to be?

- Swimming gala / water polo
- STEM (science, technology and tower building)
- Drama / acting showcase
- Public speaking competitions
- Charity events

Student Leadership Opportunities at Brian Clarke



STANDARDS AND EXPECTATIONS - REWARDS

It is important to do the right thing all of the time – being a good human being!

Formal Rewards

Reward Points

- Kindness, extra curricular representation, role model, quality of work, resilience, progress

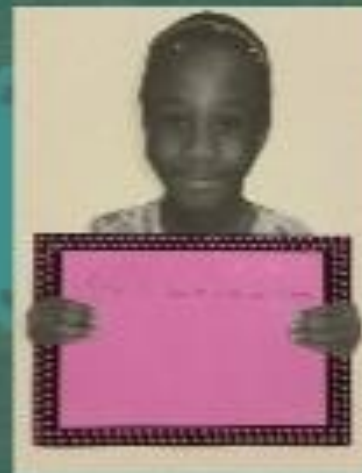
BRONZE. SILVER. GOLD

Each Half Term

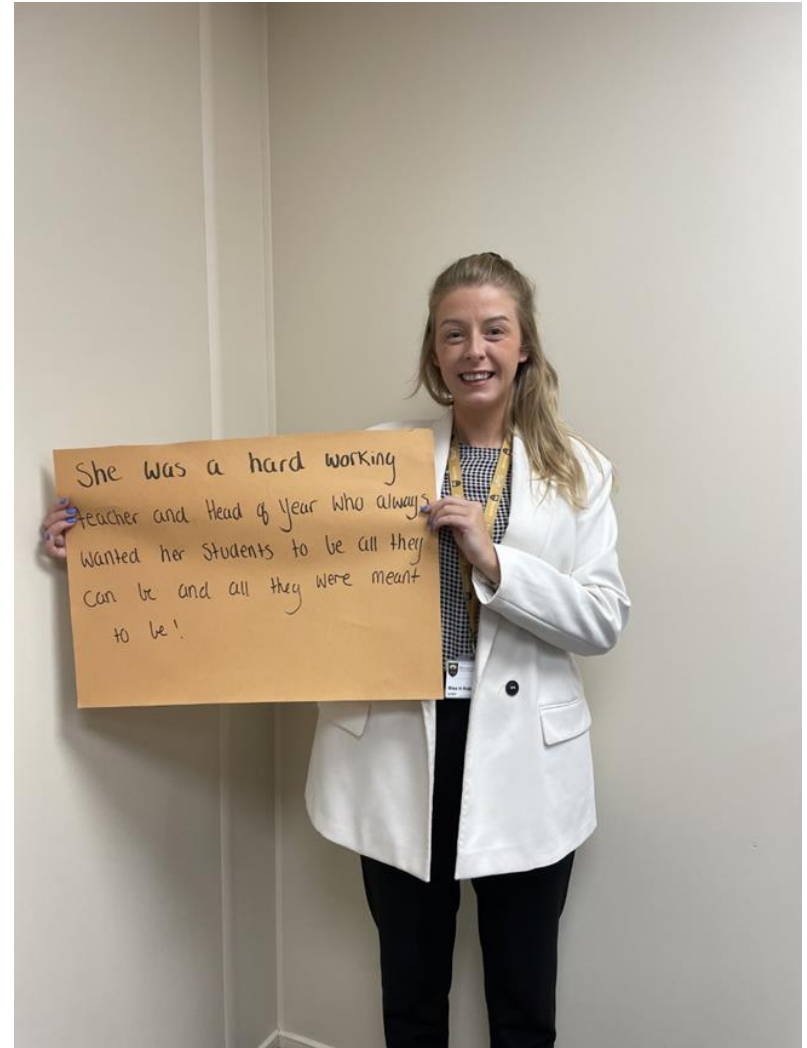
- Departmental Stars
- Headteacher's Award
- Celebration Assembly
- End of Year Speech Night Awards
- House points system – celebrated through the celebration assemblies



What's Your Sentence?

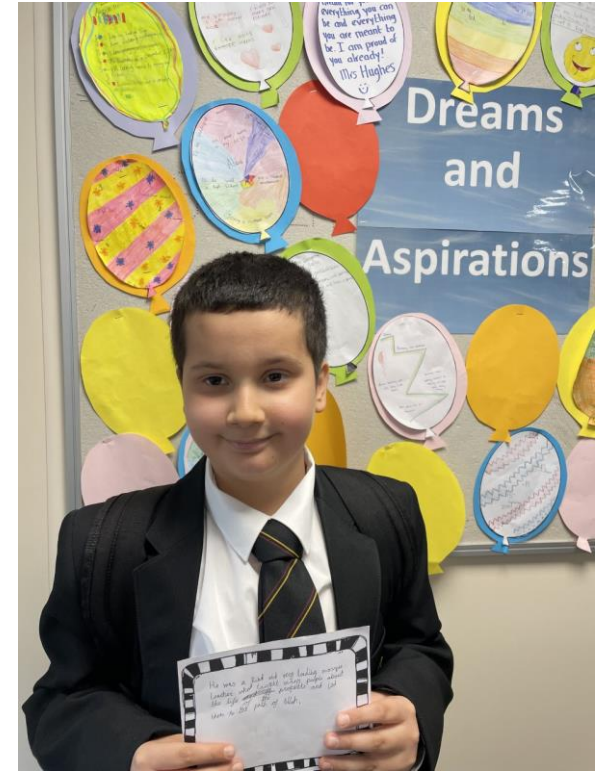


Miss Robinson's example

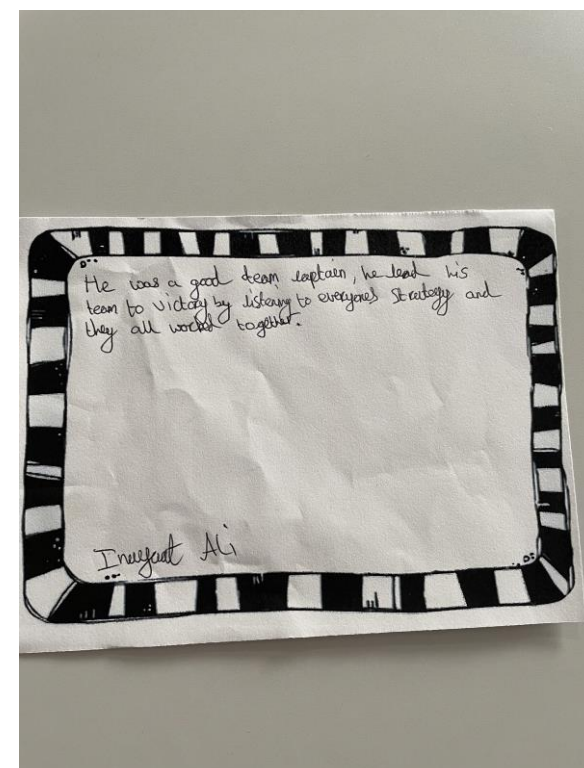
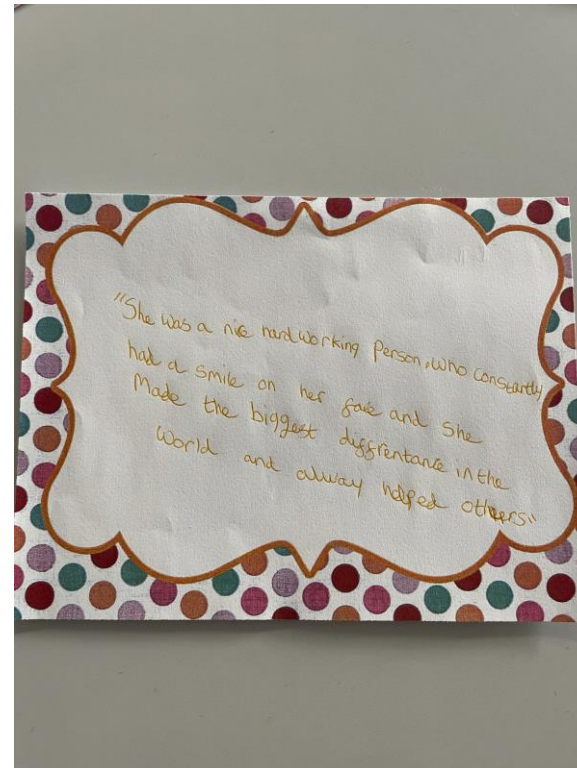
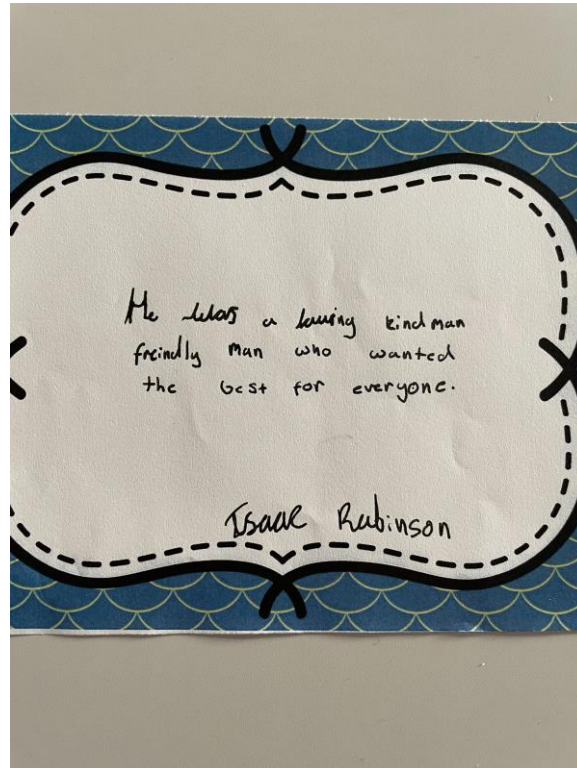
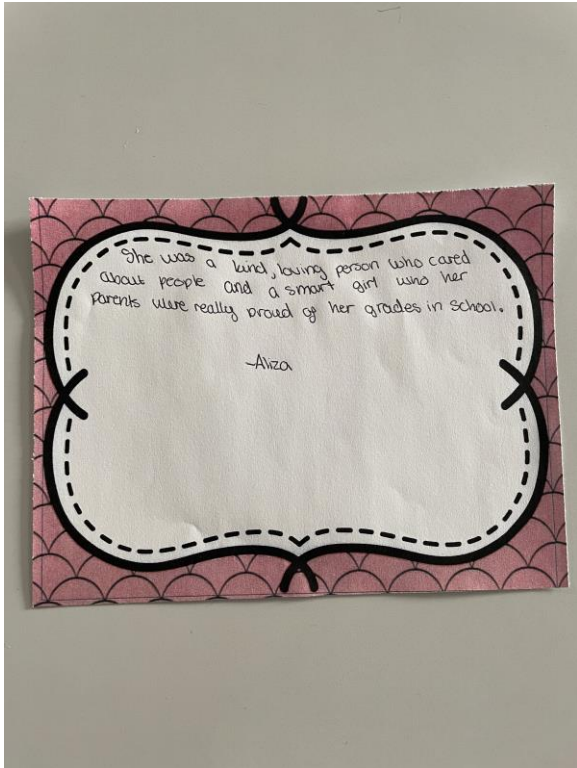


Brian Clarke examples





What's your sentence



Life at Brian Clarke (so far)



THE BRIAN CLARKE
CHURCH OF ENGLAND ACADEMY



Literacy & Numeracy

Literacy only – Library (Miss Bezer)

Literacy and Numeracy – Library (Miss Bezer then back to the Hall with Mr Stringer)

Numeracy only – Hall (Mr Stringer)