

The Brian Clarke Church of England Academy



BRIAN CLARKE
CHURCH OF ENGLAND ACADEMY

Supplementary Information for Admission for September 2025

Part A

Part A must be completed by all parents/legal guardians (please write in block capitals)
ALL PAGES OF THIS FORM MUST BE RETURNED TO THE SCHOOL

Surname of child: _____

Christian name(s)/Forename(s): _____

Date of Birth: _____ Parent/Legal Guardian
telephone number: _____

Gender: Male / Female (delete as appropriate)

Church/place of worship attended: _____

Address of place of worship: _____

Dates attended between: _____ Faith/Denomination: _____

Name of vicar/minister/priest/pastor/elder/leader of worship: _____

Telephone number: _____

Address: _____

If you have moved into this parish/place of worship within the last two years or attend more than one church/place of worship, please obtain an additional application form(s) for completion with your previous vicar/leader of worship.

Name of Parent/Legal Guardian: _____

Signed: _____

Relationship to child: _____ Date of application: _____

The Brian Clarke Church of England Academy

Supplementary Application for Admission for September 2025



Part B

Part B must be completed, signed and dated by the leader of worship.

It is the responsibility of the parent/legal guardian to ask the leader of worship to complete Part B and, if applicable, Part C. Please allow time for this as your leader of worship will need to collect information.

Part B1 relates to Christian children and Part B2 relates to Children of Other Faith

Part B1 – Applications under Christian Faith

Points are awarded for attendance at Christian public worship. “Christian church” means a church which is designed under the Ecumenical Relations Measure 2018, national by the Archbishop of Canterbury and York or locally by the Diocesan Bishop. This includes:

- Member churches of Churches Together in Britain and Ireland.
- Churches affiliated to the Evangelical Alliance.
- Partner churches of Affinity.
- Churches which are members of the Fellowship of Evangelical Churches.

“**Christian worship**” is defined as attendance at one or more of the following:

- Public worship in church or chapel led by an accredited priest/minister/pastor/elder/lay-reader, outside of the school day. Public worship can be on any day of the week.
- Sunday School.
- Messy Church.
- A church youth group/explorers/pathfinders which includes worship (must be approved by the accredited leader of worship).

Attendance at public worship at a Christian church by the child and/or one parent/legal guardian is counted over the period of 5 academic years (September to August), 2019 to 2024. Religious leader to insert number of weekly attendances (Sunday to Saturday) by the child and/or one parent/legal guardian up to a maximum of 39 per year x 5 years maximum (to 31st August each year).

Due to the impact of the COVID-19 pandemic, attendance at public worship for 2019-20 will only be counted up to 17th March 2020. Points will not be awarded for the period from 18th March 2020 due to national restrictions imposed on churches and places of worship. The most points awarded for 2019-20 shall be 20. For the avoidance of doubt, whilst we would ordinarily have sought evidence of attendance for the academic year 2020-21, this year will not be counted due to the impact of Covid restrictions. Counting of attendance recommenced on 31st October 2021. The maximum points that can be awarded for the year 1st September 2021 to 31st August 2022 will be 33 to proportionately reflect the reduction in months. These changes are reflected in the attendance points table under section B1.

The Brian Clarke Church of England Academy
Supplementary Information for Admission for September 2025

Part B1 (continued) – Applications under Christian Faith

Full Name of Child	
Full Name of Parent	

Total Attendance/Points	Child	One Parent/Legal Guardian
2019-20 – 1st September 2019 – 17 th March 2020 (max 20 each)		
2020-21 – 1st September 2020 – 31 st August 2021 (max Zero)	0	0
2021-22 – 1st September 2021 – 31 st August 2022 (max 33 each)		
2022-23 – 1st September 2022 – 31 st August 2023 (max 39 each)		
2023-24 – 1st September 2023 – 31 st August 2024 (max 39 each)		

OFFICE USE ONLY: Total points

Complete only where applicable: I certify that the named church was fully closed due to pandemic restrictions after 30th October 2021 on the occasions indicated:

Date From	Date To

Complete only where applicable: I certify that the named church had to limit the number of worshippers at each service during the following periods as a result of Covid and that it was not possible to accommodate the applicant and parent/legal guardian through our attendance procedures on the occasions indicated:

Date From	Date To

To be signed by the vicar, minister, priest, pastor, elder or superintendent

I confirm that the attendance stated above is correct

Signed: _____ **Print Name:** _____

Position in Church/Place of worship: _____ **Date:** _____

Name and Address of Church/Place of worship: _____

_____ **Contact Tel No**:** _____

**** The Admissions Authority will conduct checks by contacting the leaders of worship to ensure the allocation of faith places process is transparent, robust and fair for all**



The Brian Clarke Church of England Academy Supplementary Application for Admission for September 2025

Part B2 – Applications under Other World Faiths

Full Name of Child	
Full Name of Parent	

Leader of worship to confirm that the child is a member of the faith.

I confirm that the applicant is a member of the faith:

Signed: _____ Print Name: _____

Position in Church/Place of worship: _____ Date: _____

Name and Address of Church/Place of worship: _____
 _____ Contact Tel No**: _____

Faith: (please tick one box)

Buddhism Hinduism Islam Judaism Sikhism

**** The Admissions Authority will conduct checks by contacting the leaders of worship to ensure the allocation of faith places process is transparent, robust and fair for all**

Part C – Exceptional Circumstances (Christian faith applications)

If not applicable, go to Part D

If you feel that there are exceptional circumstances that have limited or prevented your child’s attendance at public worship with a parent or guardian, please complete and return this section. Further information about exceptional circumstances can be found in the Admissions Policy. If exceptional circumstances do not apply, go to Part D.

If you have completed this section, please submit your application together with any relevant information and/or evidence including, but not limited to:

- medical reports or letters.
- reports or letters from social care professionals.
- statements from clergy or religious leaders setting out attendance with an alternative family member and/or friend.

In this section, exceptional circumstance means:

- a) not of a trivial or moderate nature, such that can be foreseen and be reasonably expected as part of day-to-day life.
- b) must have a substantial detrimental impact on the child’s ability to demonstrate a commitment to the faith through attendance at public worship with a parent or guardian.
- c) must be the cause of the limit and/or prevention of attendance at public worship with a parent or guardian; and
- d) must render attendance at public worship with a parent or guardian unachievable.

I apply for a place for my child at The Brian Clarke Church of England Academy for September 2025. I confirm that all parts of this form have been checked for accuracy:

Name of parent/legal guardian: _____

Signed: _____ Date: _____

Address and postcode _____

Please name any siblings attending the Brian Clarke Church of England Academy on 1st September 2025 (please refer to the Admissions Policy Definitions) _____

Daytime telephone contact number: _____

Email(s) of parent(s)/legal guardian(s): _____

It is the parent / carer's responsibility, when all relevant parts have been completed, to send this form to the address below. All 8 pages must be returned, even if they are blank. Incomplete returns will not be accepted. Forms must be received by the school by the closing date of 31st October 2024 to be considered as on time applications. Receipts will be confirmed by email, and it is the parent / carer's responsibility to ensure that they receive this acknowledgement.

Form to be returned to:

**The Admissions Secretary
The Brian Clarke Church of England Academy
Bloom Street
Oldham
OL9 6EF**

OFFICE USE ONLY

Exceptional Circumstances Review

Circumstances upheld / denied (delete as applicable):

Reason for outcome (relevance in accordance with the terms of the policy):

Additional points granted (if applicable):

Reviewed by:

Review date:



THE
BRIAN CLARKE
CHURCH OF ENGLAND ACADEMY