



HOME LEARNING POLICY

Approved By	Local Governing Committee
Date Approved	24 th June 2024
Review date	Summer 2 2027

Contents

1. Policy Statement	1
2. Types of Home Learning	1
3. Home Learning Timetable.....	1
4. The Setting and Recording of Home Learning	2
5. Supporting Students with Home Learning.....	3
6. Systems for Monitoring and Ensuring that Home Learning is Effective	3

1. Policy Statement

We want all our students to be everything they can be and everything they are meant to be – to be able to live life in all its fullness (John 10.10)

At Brian Clarke we recognise that Home Learning is an important part of students' education. It supports and extends learning beyond the classroom and enables students to develop habits of study and strategies for personal organisation and time management. We want students to relish the opportunities that Home Learning brings and for tasks to support student's love for learning. As such, our Home Learning policy is designed to ensure that Home Learning is:

- Impactful on student achievement, motivation and progress
- Meaningful (not just 'busy work')
- Simple & manageable for students, staff and parents
- Predictable & consistent
- Achievable – students have the best opportunity to succeed and fully complete work to the expected standard and on time.

2. Types of Home Learning

Home Learning tasks at Key Stage 3 are focussed on retention and retrieval of core substantive knowledge in a range of subject disciplines. We want students to become "Masters of Knowledges" and their Home Learning will support them to embed knowledge into their long-term memories. This method of Home Learning also allows for students to practice and refine their independent study and revision skills. The frequency and type of task set varies between subjects as below:

Key Stage 3 Subject	Task	Allocated time
Maths	Sparx Maths online tasks	60 minutes per week
English	Knowledge Organiser Revision / Spelling Revision	30 minutes per week
Science	Knowledge Organiser Revision	30 minutes per week
German	Languagenut online tasks	30 minutes per fortnight
History	Knowledge Organiser Revision	30 minutes per fortnight
Geography	Knowledge Organiser Revision	30 minutes per fortnight
Religious Studies	Knowledge Organiser Revision	30 minutes per fortnight
Reading (ATS)	Reading for pleasure (and Accelerated Reader in Y7)	120 minutes per week

3. Home Learning Timetable

At Brian Clarke Academy students are expected to complete 60 minutes of Home Learning each day on average. The suggested timetable below shows how Home Learning could be organised over a 2-week period. Timetables for individual students will look different, depending on their school timetable (what day

each subject is taught) and their personal preference on how to organise their time. Students will be supported in school to create personalised Home Learning timetables.

Example timetable:

	Day	Task A (30 mins)	Task B (30 mins)
Week B	Monday	Sparx Maths	Sparx Maths
	Tuesday	Reading	English recall
	Wednesday	Reading	Science recall
	Thursday	Reading	RS recall
	Friday	Reading	History recall
Week C	Monday	Sparx Maths	Sparx Maths
	Tuesday	Reading	English recall
	Wednesday	Reading	Science recall
	Thursday	Reading	Languagenut
	Friday	Reading	Geography recall

To ensure students experience high quality, purposeful Home Learning, we will not assign specific days to each subject. The class teacher will make Home Learning set and due days clear. For online tasks in Maths and German, the days for setting and completion will be consistent for all KS3 students each week.

At Key Stage 3 students can expect:

- Each of their subject teachers to set their Home Learning in that subject on a consistent day each week/fortnight and for the homework to be due on a consistent day.
- Home Learning not to be set for the next day. Revision of substantive knowledge requires study to be conducted over an extended period of time.
- Home Learning to not be set to be completed over a school holiday period.
- All Home Learning to be completed in students 'Masters of Knowledge Books'. This is a space for students to complete their daily revision and demonstrate their independent study.
- After a Knowledge Organiser Revision task is set and completed, to take a 'Masters of Knowledge Quiz' during the subject lesson. These low stakes assessments will allow for students to test their retention of the core material and for teachers to informally gather information.
- Work produced in the 'Masters of Knowledge Books' to be regularly reviewed by subject teachers (this is likely to take place whilst students complete their quiz).
- All Home Learning to receive feedback. This will be informal (individual or whole class) and built into lesson time through the scoring of the Masters of Knowledge Quiz (or in the case of online platforms through automatic feedback built into the system).

4. The Setting and Recording of Home Learning

We want to ensure that all students have the best possible chance to successfully complete their Home Learning in a reliable manner, and so it is vital that students have access to an accurate record of their Home Learning tasks with due dates. We also want to build an effective partnership between home and school by supporting parents/carers to be involved in their child's Home Learning.

All Home Learning tasks will be recorded online through Microsoft Teams Assignments. This does not mean that students complete their work within Microsoft Teams, but the Assignments function keeps a record of their tasks (in list form and in a calendar) and students are able to mark tasks as 'complete' to remove them from their assignment list.

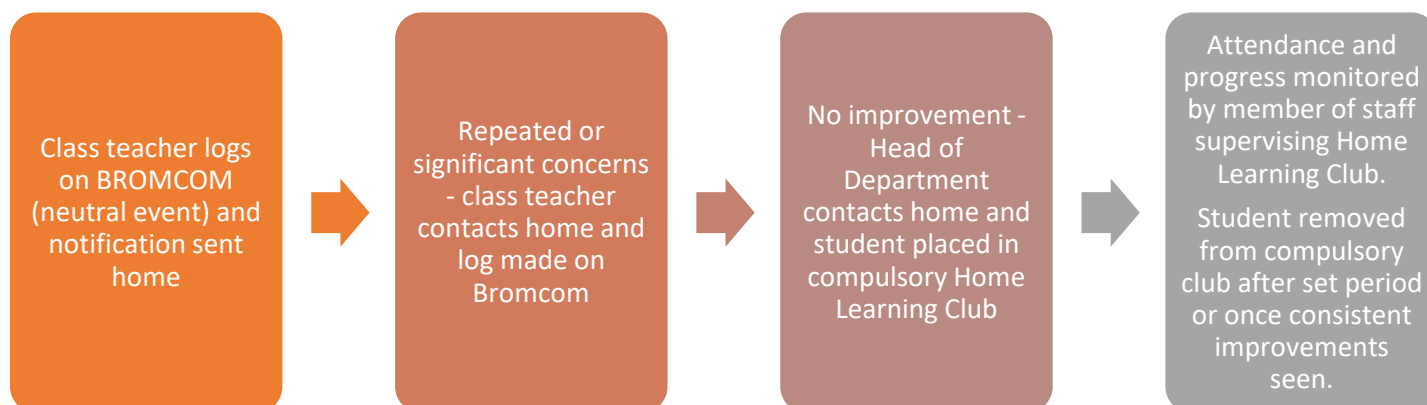
Teachers will also ensure that students record all tasks in their Student Planner, so they have a written record in addition to online access for their current tasks.

5. Supporting Students with Home Learning

Home Learning Clubs run every day, Monday-Thursday 2:45pm-3:30pm and B Week Friday 1:55pm – 3:00pm. All students can access Home Learning Clubs when they do not have Period 6 Co-Curricular sessions. Clubs are supervised and study support is available every day.

Additional support clubs and access to computers will also be provided by the Maths and German Departments to ensure fair access to online systems for all students.

Class teachers and subject departments will monitor the completion and impact of Home Learning for all students. If a student fails to complete a Home Learning task:



We recognise that students at the start of their BCA journey in Year 7 will not initially possess all the study skills required to make knowledge recall impactful and so will ensure that students receive clear and specific instructions, examples/models and teaching on how to successfully complete their Home Learning tasks.

Some students will require further support to ensure they are able to make the most of the knowledge recall methods used for Home Learning. The Achievement for All (AfA) department will work with identified students to offer additional instruction and practice of the study skills/techniques required. This will be particularly beneficial for Year 7 students at the start of the time at BCA and may include extra written scaffolding and/or small group support for completion of Home Learning Tasks.

6. Systems for Monitoring and Ensuring that Home Learning is Effective

All staff have a responsibility to support in raising the profile and positivity around Home Learning at Brian Clarke Academy. Specifically:

- **Classroom teachers** have the responsibility to set Home Learning as per school and departmental policy, monitoring and tracking completion and success in Masters of Knowledge Quizzes. Home Learning is *adapted* when appropriate (see section 5).
- **Heads of Department** have the responsibility to ensure that there is a clear understanding of the Home Learning policy and to ensure consistency across the department in the setting, completion and tracking of progress through student voice, learning walks, planner/MS Teams checks and Masters of Knowledge Book reviews.
- **Pastoral Support Workers (and other staff supervising Home Learning Clubs)** have the responsibility to track and monitor attendance of 'compulsory' students at clubs and to support all students who attend clubs to complete tasks to the required standard, liaising with class teachers or Heads of Department where necessary.
- **Form Tutors** have the responsibility to monitor completion of Home Learning by students in their forms in line with general pastoral monitoring (utilising BROMCOM to monitor homework events) and to signpost students to appropriate support or liaise with class teachers/Heads of Department if any issues arise.
- **Heads of Year** have the responsibility to look at Home Learning practice over time for their year group, monitoring completion and attitude towards Home Learning through supporting Masters of Knowledge book reviews and student voice.
- **SLT** will check the quality and consistency of Home Learning across the school through student voice, learning walks, planner/MS Teams checks and Masters of Knowledge Book reviews.

Masters of Knowledge Book Reviews will take place in lessons by class teachers when tasks are due, normally during the time in which students are completing their quiz. SLT/Heads of Year/Pastoral Staff will check and celebrate the quality of work in Masters of Knowledge Books on a regular basis through lesson drop-ins and at other times e.g. lunch, form time etc.