

Supplementary Information for Faith Admissions

Entry September 2027

Applicants must return ALL PAGES of this form to the school.

PLEASE WRITE CLEARLY IN BLOCK CAPITALS

Section A – Personal Information

Information about the child to be completed by parent / carer



THE
BRIAN CLARKE
CHURCH OF ENGLAND ACADEMY

Office use only

SIF27- _____

Points - _____

Child's Forename: _____

Middle name(s): _____

Surname: _____

Date of birth: _____ **Gender:** ☐ Female ☐ Male

Church/place of worship attended: _____

Address of place of worship: _____

Years attended (to / from): _____ **Faith / denomination:** _____

Name of vicar / leader of worship: _____

Vicar / leader of worship phone number: _____

If you have attended another place of worship within the last five years, please obtain additional application form/s for completion with your previous vicar / leader of worship.

Office use only

Date received	Date accepted	Notes:
Received by: _____ ☐ In person ☐ Post ☐ Other	Checked by: _____	

Section B – Faith information

To be completed by faith leader / leader of worship

Completed Section B1 for children of Christian faith, or Section B2 for children of other world faiths. The appropriate section must be completed, signed and dated by the leader of worship.

Section B1 – Applications under Christian Faith

Points are awarded for attendance at Christian public worship. **Christian church** means a church which is designed under Ecumenical Relations Measure 2018, nationally by the Archbishop of Canterbury and York, or locally by the Diocesan Bishop. This includes:

- Member churches of Churches Together in Britain and Ireland
- Churches affiliated to the Evangelical Alliance
- Partner churches of Affinity
- Churches which are members of the Fellowship of Evangelical Churches

Christian worship is defined as attendance at one or more of the following:

- Public worship in church or chapel led by an accredited priest / minister / pastor / elder / lay-reader, outside of the school day. Public worship can be on any day of the week,
- Sunday School,
- Messy Church,
- A church youth group / explorers / pathfinders which includes worship (must be approved by the accredited leader of worship).

Attendance at public worship at a Christian church by the child and / or one parent / legal guardian is counted over the period of five academic years (September to August), 2021 to 2026. The religious leader must add the number of weekly attendances (Sunday to Saturday) by the child and / or one legal parent/legal guardian up to a maximum of 39 per year x five years maximum (to 31st August each year).

Due to the impact of the COVID-19 pandemic, attendance at public worship for the academic year 2020-21 will not be counted. Counting of attendance recommenced on 31 October 2021. The maximum points that can be awarded for the year 1st September 2021 to 31st August 2022 will be 33 to proportionally reflect the reduction in months. These changes are reflected in the attendance points table under Section B2.

Section B1 (continued) – Applications for Christian Children

To be completed by the vicar / leader of worship

Before completing this form, please confirm your Church is a member or partner of the bodies mentioned on page 2. We cannot accept SIFs from non-member Churches.

Full Name of Child

Full Name of Parent

Total Attendance/Points	Child	One Parent/Legal Guardian
1 st September 2021 – 31 st August 2022 (max 33 each)		
1 st September 2022 – 31 st August 2023 (max 39 each)		
1 st September 2023 – 31 st August 2024 (max 39 each)		
1 st September 2024 – 31 st August 2025 (max 39 each)		
1 st September 2025 – 31 st August 2026 (max 39 each)		

OFFICE USE ONLY:

Complete only where applicable: I certify that the named church was fully closed due to pandemic restrictions after 30th October 2021 on the occasions indicated:

Date From	Date To

Complete only where applicable: I certify that the named church had to limit the number of worshippers at each service during the following periods as a result of Covid and that it was not possible to accommodate the applicant and parent/legal guardian through our attendance procedures on the occasions indicated:

Date From	Date To

Faith / Denomination:

Name and address of church
/ place of worship:

Contact telephone number:

I confirm that the attendance stated above is correct

Signed:

Print name:

Position:

Date:

The Admissions Authority may conduct checks by contacting the leaders of worship to ensure the allocation of faith places process is transparent, robust and fair for all.

Section B2 – Applications for children of other world faiths

To be completed by the faith leader

Full Name of Child

Full Name of Parent

I confirm that the applicant is a member of:

Name and address of
place of worship:

Contact telephone number:

Faith *(please tick one box)*

☐

Buddhism

☐

Hinduism

☐

Islam

☐

Judaism

☐

Sikhism

Signed:

Print name:

Date:

My position within the place of worship:

☐

Imam

☐

Head priest / temple priest

☐

Rabbi

☐

Monk / nun

☐

Other Faith Leader:

We are unable to accept signatures from teachers or places of worship that are either online or domestic addresses

The Admissions Authority may conduct checks by contacting the leaders of worship to ensure the allocation of faith places process is transparent, robust and fair for all.

Section C – Exceptional Circumstances limiting or preventing attendance at Christian public worship

To be completed by parent / legal guardian

If not applicable, go to Section D.

If you feel that there are exceptional circumstances that have limited or prevented your child's attendance at public worship with a parent or guardian, please complete and return this section. Further information about exceptional circumstances can be found in the Admissions Policy. If exceptional circumstances do not apply, go to Section D.

If you have completed this section, please submit your application together with any relevant information and / or evidence, including, but not limited to:

- Medical reports or letters,
- Reports or letters from social care professionals,
- Statements from clergy or religious leaders setting out attendance with an alternative family member and / or friend.

In this section, exceptional circumstance means:

- a) Not of a trivial or moderate nature, such that can be foreseen and be reasonably expected as part of day-to-day life.
- b) Must have a substantial detrimental impact on the child's ability to demonstrate a commitment to the faith through attendance at public worship with a parent or guardian.
- c) Must be the cause of the limit and / or prevention of attendance at public worship with a parent or guardian, and
- d) Must render attendance at public worship with a parent or guardian unachievable.

A commitment to the Christian faith would have been demonstrated by attendance at public worship with a parent or guardian, but for the exceptional circumstance:

- ☐ Serious illness of a parent and / or guardian
- ☐ Death of a parent and / or guardian
- ☐ Serious illness of a sibling and / or close relative requiring care from a parent and / or guardian
- ☐ Other (please specify):

What date did the Exceptional Circumstance occur / begin, and if applicable, the date it ended:

Date of the occurrence / start date: _____

Date the ended (if applicable): _____

Is the Exceptional Circumstance ongoing? ☐ Yes ☐ No

Please set out in as much detail as possible:

- The Exceptional Circumstance.
- How this has had a detrimental impact on the child's ability to demonstrate a commitment to the faith through attendance at public worship with a parent or guardian.
- How this has rendered attendance at public worship with a parent or guardian unachievable.
- Any alternative attendance at public worship; for example, attendance with a family member or friend

Are there any other factors or circumstances limiting and / or preventing attendance at public worship with a parent or guardian?

☐

Yes

☐

No

If 'yes', please specify the other factors here (you will tell us more about the overall Exceptional Circumstance on the next page):

Faith leader to sign to attest that the child has previously demonstrated commitment to the faith by attendance at public worship with one parent / legal guardian before the occurrence of the exceptional circumstance

Signed: _____ **Print name:** _____

Position: _____ **Date:** _____

To be completed by parent / legal guardian

I apply for a place for my child at The Brian Clarke Church of England Academy for September 2027. I confirm that all parts of this form have been checked for accuracy.

Relationship to the child:

Post code[illegible]

Date signed:

Forms must be received by the school by the closing date of 30 October 2026

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